

# CENTRAL MEDICAL SERVICES SOCIETY

Ministry of Health and Family Welfare (Government of India)  
2<sup>nd</sup> floor, Vishwa Yuvak Kendra, Pt. Uma Shankar Dikshit Marg, Teen Murti Marg,  
Opposite Police Station Chankaya Puri, New Delhi-110021

Telephones: 011-21410905, 21410906

Email: [gmproc.cmss@gmail.com](mailto:gmproc.cmss@gmail.com)

[agminderjeetyadav.cmss@gmail.com](mailto:agminderjeetyadav.cmss@gmail.com)

## Tender No: CMSS/PROC/2022-23/NACO/035

For  
Procurement of CD4 Machine under Buy Back and CD4 Kits/Reagents for 10 years  
Under  
NACO Programme

### Minutes of Pre-bid meeting held on 23<sup>rd</sup> February 2023 at 11.00 AM

1. Following officials were present during the Pre-bid meeting:-

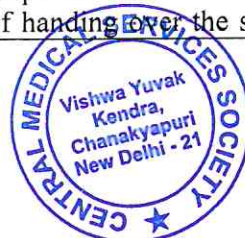
- (i) Ms. Anjana, GM (Procurement), CMSS
- (ii) Mr. D. Mohapatra, GM (Finance), CMSS
- (iii) Dr. Bhawna Rao, Deputy Director, NACO
- (iv) Dr. Kamini Singh, AC, LSD, NACO
- (v) Dr. Vishakha, AC, LSD, NACO
- (vi) Ms. Akanksha Jain, AGM (QA), CMSS
- (vii) Mr. Inderjeet Yadav, AGM (Proc), CMSS

2. Following representative from prospective bidder was present during the Pre-bid meeting:-

- (i) Mr. Amardeep Gupta, Sr. Business Manager, Sysmex India Pvt. Ltd.
- (ii) Mr. Sunil Kumar Jha, General Manager Finance, Sysmex India Pvt. Ltd.
- (iii) Mr. Anil Yadav, ASM, Sysmex India Pvt. Ltd.

### Minutes of Pre-bid meeting

S. No.	Query Received from Prospective Bidders	Standard Tender Clause	Response
A	M/s Sysmex India Pvt. Ltd.		
1.	<b>Query:</b> <b>Annexure I: Delivery schedule for Machine (Sch. I):-</b> For Delivery, Installation & commissioning - 150 days from LOA.	<b>Annexure I: Delivery schedule for Machine (Sch. I):-</b> For Delivery- 75 days from LOA and 15 days for installation & commissioning the equipment from date of handing over the site.	<b>Annexure I: Delivery schedule for Machine (Sch. I) Amended As;</b> For Delivery- 90 days from LOA and 30 days for installation & commissioning the equipment from

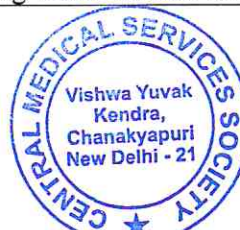


S. No.	Query Received from Prospective Bidders	Standard Tender Clause	Response
		(All sites are ready as confirmed by Programme Division)	date of handing over the site. (All sites are ready as confirmed by Programme Division)
2.	<b>Query:</b> <b>Annexure I: Delivery schedule for Kits/ Reagents (Sch. II) :-</b> *For Delivery Tranche I- 90 days from LOA. Tranche 2- 91-180 days from LOA. Tranche 3- 181-270 days from LOA. Tranche 4- 271-360 days from LOA. <b>Year wise purchase order should be given without any delay.</b>	<b>Annexure I: Delivery schedule for Kits/ Reagents (Sch. II) :-</b> *For Delivery Tranche I- 75 days from LOA. Tranche 2- 90-165 days from LOA. Tranche 3- 180-255 days from LOA. Tranche 4- 270-345 days from LOA.	Amended as; Tranche I-90 days from LOA. Tranche 2- 105-180 days from LOA. Tranche 3- 195-270 days from LOA. Tranche 4- 285-360 days from LOA.
3.	<b>Query:</b> Technical Specification (General Specification Point no 8):-  Total 4 Preventive maintenance. Once in a quarter (this includes 2 major PM and 2 minor visit for maintenance)	Technical Specification (General Specification Point no 8):-  Preventive Maintenance Service should be done Quarterly in Warranty period and CAMC period.	Clarified as; Four Preventive maintenance should be done in a year (which includes 2 major PM and 2 minor visit for maintenance). Preventive Maintenance Service should be done every quarter.
4.	<b>Query:</b> Schedule II After 6 years, for remaining 4 years Please define total no of test not only for evaluation but as guaranteed. It can be defined as the lower and upper test limit. This is important for financial calculations.	Sch. II:- Requirement of kits is given for 6 years i.e. 5,31,500 tests per year after 6 years for remaining 4 years would be 3,98,625 tests per year (tentative) for evaluation purpose. Purchase order will be given year wise after 6th year on the basis of the requirement of programme.	Clarified as; Requirement of kits is given for 6 years i.e. 5,31,500 tests per year. After 6 years, for remaining 4 years, would be 3,98,625 tests per year (tentative) for evaluation purpose. Purchase order will be given year wise after 6th year on the basis of the requirement of programme.  After 6 years, for remaining 4 years the total number of tests cannot be defined.
5.	<b>Query:</b> Schedule II Shelf Life- The residual Shelf Life of	Sch. II:- Shelf Life- The residual Shelf Life of CD4 tests/ Kits should be 9 months	Amended as; The residual Shelf Life of CD4 tests/ Kits





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	CD4 tests kit should be 8 months at the time of receiving of reagents by the consignee.	at the time of receiving of reagents by the consignee	should be 8 months at the time of receiving of reagents by the consignee.
6.	<p><b>Query:</b> Point no. 17.4 (D),</p> <p>Payment for Kits/ Reagents: 100% payment would be made lot wise (Schedule Wise) against <b>“CRC” Consignee Receipt Certificate</b> to be issued by the consignees subject to recoveries</p>	<p>Payment Clause : Payment for Kits/ Reagents: 100% payment would be made lot wise (Schedule Wise) against <b>‘Final Acceptance Certificate’</b> to be issued by the consignees subject to recoveries</p>	<p>Payment Clause : Payment for Kits/ Reagents: 100% payment would be made lot wise (Schedule Wise) against <b>‘CRC- Consignee Receipt Certificate’</b> to be issued by the consignees subject to recoveries. <b>All the consignees receiving supplies should issue Consignee Receipt Certificate (CRC) as per Annexure XXII to the supplier for payment.</b></p>
7	<p><b>Query:</b> Tender Clause 6.1.f:-Tenderer should have supplied 40% of quoted quantity in period during last 4 Financial Years (copies of PO to be submitted). Remarks:- During COVID period CD4 instrument supply was affected and CD4 tests in total was badly affected, with this procurement of the instrument both in govt and private sector has negligible.</p>	<p>Tender Clause 6.1.f:- Tenderer should have supplied 40% of quoted quantity in period during last 2 Financial Years (copies of PO to be submitted).</p>	<p><b>Amended as:</b> Tender Clause 6.1.f:- Tenderer should have supplied 40% of quoted quantity in period during last 4 Financial Years (copies of PO to be submitted). Same incorporated in tender clause 4.a.</p>
8	<b>Other Points</b>	<p>Annexure XXI- Point no e- During CAMC period, the supplier shall visit at each consignee’s site for preventive maintenance including testing and calibration as per the manufacturer’s service/ technical/ operational manual. The supplier shall visit each consignee site as recommended in the manufacturer’s manual, but at least once in 12 months commencing from the date of</p>	<p>Annexure XXI- Point no e- Amended as; During CAMC period, the supplier shall visit at each consignee’s site for preventive maintenance including testing and calibration as per the manufacturer’s service/ technical/ operational manual.</p>



S. No.	Query Received from Prospective Bidders	Standard Tender Clause	Response
		the successful completion of warranty period for preventive maintenance of the goods.	Four Preventive maintenance should be done in a year (which includes 2 major PM and 2 minor visit for maintenance). Preventive Maintenance Service should be done every quarter.
9	Other Points	Tender Clause Annexure IA-General Specification point no 12; The quote should also include comprehensive warranty for a minimum period of 2 year and submit rates for CAMC period of another 4 years separately.	Clarified as; Tender Clause Annexure IA- General Specification point no 12; The quote should also include comprehensive warranty for a minimum period of 2 year and submit rates for CAMC period of another 8 years separately.
10	Other Points	Tender Clause 4.a:-The OEM/ Bidder of the equipment offered should be in the business of the supply and Installation or Commissioning of same/similar equipment for last 3 years.	Tender Clause 4.a amended as:-The OEM/ Bidder of the equipment offered should be in the business of the supply and Installation or Commissioning of same/similar equipment for last 4 years.
11	Other Points	Tender Clause 4.a:- The bidder/ Manufacturer of the equipment offered should have supplied & installed minimum 2 nos. of same model in institutions under any Central/ State Government or Central/ State PSU's or local bodies or Any 200 or more bedded pvt. Hospital in the last three years ending date of opening packet 1. If the equipment is a new technology and introduction within previous 36 months, the experience in	Tender Clause 4.a amended as:- Tender Clause 4.a:- The bidder/ Manufacturer of the equipment offered should have supplied & installed minimum 2 nos. of same model in institutions under any Central/ State Government or Central/ State PSU's or local bodies or Any 200 or more bedded pvt. Hospital in the last



S. No.	Query Received from Prospective Bidders	Standard Tender Clause	Response
		similar equipment may be acceptable.	four years ending date of opening packet 1. If the equipment is a new technology and introduction within previous 48 months, the experience in similar equipment may be acceptable.
12	Other Points	Tender Clause 17.1.c- Payment for Comprehensive Annual Maintenance Contract Charges.	<p>Tender Clause 17.1.c clarified as - Payment for Comprehensive Annual Maintenance Contract Charges. Following documents required:-</p> <ol style="list-style-type: none"> <li>1. Four/Two (Yearly/Half Yearly) Preventive Maintenance Certificates duly certified by Consignee.</li> <li>2. Yearly/Half Yearly (as applicable) uptime certificate each duly certified by consignee to be submitted along with invoice of CAMC.</li> <li>3. CMSS shall get the uptime certificate as submitted by the vendor confirmed from the Programme Division HQ.</li> <li>4. The downtime penalty (if any) may be deducted from the current bill cycle/ next cycle of payment after</li> </ol>





S. No.	Query Received from Prospective Bidders	Standard Tender Clause	Response
			getting confirmation of the programme division HQ.
13	Other Points	Tender Clause no 21: FALL CLAUSE Applicable for Sch. II	Tender Clause no 21 amended as: FALL CLAUSE Applicable for Sch. I & II
14	Other Points	Annexure II, Tender Forwarding Letter: Name of Tender: - Online tender for Procurement of CD4 Machine (Under Buy Back) and Entering into Rate Agreement for Six Years requirement for procurement of Kits/ Reagents.	Annexure II, Tender Forwarding Letter amended as: Name of Tender: - Online tender for Procurement of CD4 Machine (Under Buy Back) and Entering into Rate Agreement for Ten Years requirement for procurement of Kits/ Reagents.
15	Other Points	Tender Clause no 6.1.x - Tenderer should submit an Undertaking on Letter head to Compliance to Ministry of Finance, DOE order No- 6/18/2019-PPD dated 23.07.2020 as per Annexure-XXV.	Tender Clause no 6.1.x amended as: Tenderer should submit an Undertaking on Letter head to Compliance to Ministry of Finance, DOE order No- 7/10/2021-PPD dated 23.02.2023 as per Annexure-XXV. Revised Annexure XXV enclosed



  
General Manager (Procurement)

**UNDERTAKING**

**(On Company's Letter Head)**

We, (name of bidder), having offices at..... are participating in Bid No.

..... Dated.....

We unequivocally and irrevocably undertake that,

- i) Compliance of DOE, MOF order No. 7/10/2021 – PPD dated:- 23.02.2023 or any other subsequent revised order in said matter.
- ii) Compliance of Public Procurement Order 2017- revision, issued vide No. P-45021/2017-PP (BE-II) Dated:- 16/9/2020 or any other subsequent revised order in said matter.

If at any stage of tendering process, non-compliance of above orders - observed/found we will be liable for stringent actions as per the tender terms and condition including suspension/debarment from any bidding in CMSS/MoHFW tenders for two years.

M/s \_\_\_\_\_

Witness

For Self and Firm/Company Limited

1.

Signature & Seal of company



A handwritten signature in blue ink, appearing to be "Dy. J. S. Singh".

