

CENTRAL MEDICAL SERVICES SOCIETY
Ministry of Health & Family Welfare
(Autonomous Body under MoHFW, Govt. of India)
2nd Floor, Vishwa Yuvak Kendra, Pandit Uma Shankar Dikshit Road,
Chanakypuri, New Delhi-110021 PHONE -:011-21410905/6, Fax -:011-21410849

Date: - 26/10/2023

Minutes of Pre-bid Meeting
For Procurement of Hepatitis B Drugs for NVHCP
CPP Tender ID: 2023_CMSS_777579_1, dated 20/10/2023
Pre-bid Meeting held on 25/10/2023 at 11:00 AM

1. Following officials were present during the Pre-bid meeting: -

- (i) Dr. Preeti Madan, Joint Director (NVHCP)
- (ii) Mr. D Mohapatra, GM (Finance), CMSS
- (iii) Ms. Anjana, GM (Procurement), CMSS
- (iv) Mr. Lava Mishra, AGM (Procurement), CMSS
- (v) Ms. Akanksha Jain, AGM (QA), CMSS

2. Following representatives from prospective bidders were present during the Pre-bid meeting: -

Sr. No.	Name of Representative	Name of Bidder
1.	Mr. Ankush	M/s Mylan Laboratories Ltd.

3. Queries from following prospective firms were received via email: -

Sr. No.	Name of the bidders
1	M/s Sunrise Remedies Pvt Ltd
2	M/s J Duncan Healthcare Pvt Ltd

4. Points raised by representatives of prospective bidders were discussed. After due consideration of the queries, the clarification/amendment are enclosed.

Annexure-1

Pre-bid queries raised by the prospective bidders & Clarification/Amendment by CMSS

Sr. No.	As per tender	Tender Clause No. & Pg No.	Bidder's Representation	Bidder's Name	Clarification/ Amendment
1.	<p>Tenderer should have supplied 40% of the quoted quantity of same or similar items during the last two financial years. Bidder should submit Purchase order copies and certificate duly issued by statutory auditor/ practicing chartered accountant of the company on his letter head by certifying the quantities manufactured and marketed in trade, export, open market, sold to government institutions, private bodies etc. and the marketed quantities are not less than at least 40% of the quoted/ similar items.</p> <p>Similar Items here relate to the following: - Similar item means quoted /any tablet of NVHCP dugs Supply/Sale/Service order under loan license arrangement shall not be considered.</p> <p>Note: Bidder should submit Purchase order copies along with the copy of GST invoice and E-way bill against the proof of execution of order for every submitted Purchase Order. If GST invoice is not applicable for any Purchase Order, the affidavit to that effect on stamp paper of Rs. 100/- should be submitted.</p> <p>For the supply of export, bidder should submit the copy of invoice, bill of lading/airway bill/any other document issued by custom authority against the proof of execution of order for every submitted Purchase Order.</p>	4 (h) & Pg No. 11 And 6.2 (e) & Pg No. 15	<p>In this tender we request you to consider current financial year's supply also for eligibility criteria under Point number 4 (h) <i>Tenderer should have supplied 40% of the quoted quantity of same or similar items during the last two financial years.</i></p> <p>As you know that tender quantity is too much high so that if you allow us to consider current financial year's supply for eligibility criteria then we can quote more Qty. in the tender quantity of the products.</p> <p>Tenderer should have supplied 40% of the quoted quantity of same or similar items during the last two financial years. Bidder should submit Purchase order copies and certificate duly issued by statutory auditor/ practicing chartered accountant of the company on his letter head by certifying the quantities manufactured and marketed in trade, export, open market, sold to government institutions, private bodies etc. and the marketed quantities are not less than at least 40% of the quoted/ similar items.</p> <p>Similar Items here relate to the following: - Similar item means quoted /any tablet of NVHCP dugs OR ARV Drugs (As considered in previous NVHCP tenders).</p> <p>Reasons: Tenofovir Disoproxil Fumarate is a type of Anti HIV drug from Class of Nucleotide Analogues.</p> <p>Entecavir is a potent partial inhibitor with HIV-I reflector that is falls under ARV Group.</p> <p>Supply/Sale/Service order under loan license</p>	<p>M/s Sunrise Remedies Pvt Ltd</p> <p>M/s J Duncan Healthcare Pvt Ltd</p>	<p>Amended as:</p> <p>Tenderer should have supplied 40% of the quoted quantity of same or similar items during the last two financial years. Bidder should submit Purchase order copies and certificate duly issued by statutory auditor/ practicing chartered accountant of the company on his letter head by certifying the quantities manufactured and marketed in trade, export, open market, sold to government institutions, private bodies etc. and the marketed quantities are not less than at least 40% of the quoted/ similar items.</p> <p>Similar Items here relate to the following: - Similar item means quoted /any tablet of NVHCP dugs/ARV Drugs Supply/Sale/Service order under loan license arrangement shall not be considered.</p> <p>Note: Bidder should submit Purchase order copies along with the copy of GST invoice and E-way bill against the proof of execution of order for every submitted Purchase Order. If GST invoice is not applicable for any Purchase Order, the affidavit to that effect on stamp paper of Rs. 100/- should be submitted.</p> <p>For the supply of</p>

			<p>arrangement shall not be considered.</p> <p>Note: Bidder should submit Purchase order copies along with the copy of GST invoice and E-way bill against the proof of execution of order for every submitted Purchase Order. If GST invoice is not applicable for any Purchase Order, the affidavit to that effect on stamp paper of Rs. 100/- should be submitted.</p> <p>For the supply of export, bidder should submit the copy of invoice, bill of lading/airway bill/any other document issued by custom authority against the proof of execution of order for every submitted Purchase Order.</p>		<p>export, bidder should submit the copy of invoice, bill of lading/airway bill/any other document issued by custom authority against the proof of execution of order for every submitted Purchase Order.</p>
2.	Duly notarized general power of Attorney (on non-judicial stamp paper of worth Rs. 50/-) in favour of authorized signatory in case of partnership firm (to be signed by all partners) / proprietorship firm or board resolution in case of a company to sign the bid and bind the bidder. The signature of authorized signatory should be duly attested. In case of proprietorship on its letter head of firm declares himself as proprietor with specimen signature.	6.2 (d) & Pg No. 14	Duly notarized general power of Attorney (on non-judicial stamp paper of worth Rs. 50/- or more) in favour of authorized signatory in case of partnership firm (to be signed by all partners) / proprietorship firm or board resolution in case of a company to sign the bid and bind the bidder. The signature of authorized signatory should be duly attested. In case of proprietorship on its letter head of firm declares himself as proprietor with specimen signature.	M/s J Duncan Healthcare Pvt Ltd	<p>Clarified as:</p> <p>Accepted.</p>
3.	RTGS/NEFT e-receipt or Bank Guarantee (if applicable) in respect of EMD as per Clause 9 of this Tender document or in case of MSE, a copy of their valid registration certificate in support of their being an MSE and a notarised undertaking given in Annexure-VIII.	6.2 (a) & Pg No. 14	NOTARISED UNDERTAKING BY MSE COMPANIES (In 20-Rupees or more rupees stamp paper)		<p>Clarified as:</p> <p>Accepted.</p>
4.	If the supply reaches the designated consignee places or CMSS Warehouse after scheduled delivery date mentioned in LOA/P.O, liquidated damages will be levied @ 2.5% per week to be applied proportionately on per day basis up to a maximum of 10% of P.O.	18.2 & Pg No. 33	If the supply reaches the designated consignee places or CMSS Warehouse after scheduled delivery date mentioned in LOA/P.O, liquidated damages will be levied @ 0.5% per week to be applied proportionately on per day basis up to a		<p>Clarified as:</p> <p>As per Tender terms & conditions.</p>

	Cost, irrespective of the fact that whether the CMSS has suffered any damage/ loss or not, on account of delay in effecting supply. If the last scheduled delivery day happens to be a holiday the supply will be accepted on the next working day without any penalty.		maximum of 10% of un-supplied goods , irrespective of the fact that whether the CMSS has suffered any damage/ loss or not, on account of delay in effecting supply. If the last scheduled delivery day happens to be a holiday the supply will be accepted on the next working day without any penalty. Reasons: - As per provision of GFR and Manual of Procurement and Guidelines of MoF (DoE).		
5.	Manufacturing and Market Standing Certificate / Market Standing Certificate issued by the Licensing Authority as a manufacturer for each item quoted for the last 2 years i.e. 2020-21 & 2021-22 OR 2021-22 & 2022-23 for compliance of tender clause no. 4 (d).	6.2 (f) & Pg No. 15	Manufacturing and Market Standing Certificate / Market Standing Certificate issued by the Licensing Authority as a manufacturer for each item quoted for the last 2 years i.e. 2021-22 & 2022-23 for compliance of tender clause no. 4 (d). More than 6 months passed the CFY.		Clarified as: As per Tender terms & conditions.
6.	Non-Conviction Certificate issued by the FDA/ Drugs Controller of the State certifying that the firm/company (as well as the manufacturer firm in case of non-manufacturer bidders) has not been convicted and the products quoted have not been cancelled during last two years i.e. 2020-21 and 2021-22 OR 2021-22 and 2022-23.	6.2 (g) & Pg No. 15	Non-Conviction Certificate issued by the FDA/ Drugs Controller of the State certifying that the firm/company (as well as the manufacturer firm in case of non-manufacturer bidders) has not been convicted and the products quoted have not been cancelled during last two years i.e. 2021-22 and 2022-23. More than 6 months passed the CFY.		Clarified as: As per Tender terms & conditions.

Note: - Above changes will be part of the tender document.

**Sd/-
GM (Procurement)**

Annexure-2

Following changes are made in the published tender documents:

Sr. No.	As per tender	Tender Clause No. & Pg No.	After Amendment
1.	<p>For all regulated products, the bidder should have at least two years i.e. 2020- 21and 2021-22 OR 2021-22 and 2022-23 of manufacturing and marketing experience (For Export/Domestic) of the particular items as a manufacturer for each regulated product quoted in the tender. However, this would not apply to regulated products which have been licensed by DCG (I) in less than two years ago. A permission from DCG (I) shall be required for all new regulated products to this effect.</p> <p>Only for the drugs introduced in Indian Pharmacopoeia in the recent past last 2yrs), Market standing certificate for previously approved Pharmacopoeia or In house Standards (Export/ Domestic) shall be accepted, as the case may be.</p> <p>For the recently introduced drugs in the county (introduced in the last two years), the requirement for Market standing certificate shall be waived off.</p>	4 (d) & Pg No. 10	<p>For all regulated products, the bidder should have at least two years i.e. 2020- 21and 2021-22 OR 2021-22 and 2022- 23 of manufacturing and marketing experience of the particular items as a manufacturer for each regulated product quoted in the tender. However, this would not apply to regulated products which have been licensed by DCG (I) in less than two years ago. A permission from DCG (I) shall be required for all new regulated products to this effect.</p> <p>Only for the drugs introduced in Indian Pharmacopoeia in the recent past last 2yrs), Market standing certificate for previously approved Pharmacopoeia or In house Standards (Export/ Domestic) shall be accepted, as the case may be.</p> <p>For the recently introduced drugs in the county (introduced in the last two years), the requirement for Market standing certificate shall be waived off.</p>

Note: - Apart from above, all other terms & conditions of tender document will remain unchanged.

**Sd/-
GM (Procurement)**