

**CENTRAL MEDICAL SERVICES SOCIETY**  
**(An Autonomous Body under Ministry of Health & Family Welfare, GoI)**  
**2<sup>nd</sup> Floor, Vishwa Yuvak Kendra, Pt. Uma Shankar Dikshit Marg,**  
**Teen Murti Road, Chanakyapuri, New Delhi -110021**  
**Email Id.: [gmlogistics@cmss.gov.in](mailto:gmlogistics@cmss.gov.in) Website: [www.cmss.gov.in](http://www.cmss.gov.in) Contact No.:011-21410905/06**

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**Tender Ref. No.:** LSC/TEND/MISC/1/2026-LSC-CMSS

**GEM Bid No.:** GEM/2026/B/7184555

**Date:** 03-02-2026

**Tender Title:** Tender for Insurance coverage of stock of medicines & medical consumables available at 18 CMSS warehouses.

**Issued by:** Central Medical Services Society (CMSS)

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CMSS invites online bids (in a two-bid system) from eligible IRDAI registered Insurance Companies for providing the Comprehensive coverage Floater Declaration of medicines and medical devices available at CMSS 18 warehouse located across India (list attached as **Annexure - I**). (Earthquake Zone basis)

Interested bidders may download the detailed bidding documents, scope of work, and other details, etc. from the Government e Marketplace (GeM) portal at <http://gem.gov.in> or CMSS website at [www.cmss.gov.in](http://www.cmss.gov.in).

**CRITICAL DATE SHEET**

1	Tender Published Date	03-02-2026
2	Tender Download, Bid Submission Start Date	03-02-2026
3	Pre-Bid Meeting Date, Time & Venue	<p>10-02-2026, 02:00 PM  At Conference Hall, CMSS, 2<sup>nd</sup> Floor, Vishwa Yuvak Kendra, Pt. Uma Shankar Dikshit Marg, Teen Murti Road, Chanakyapuri, New Delhi - 110 021</p> <p>The bidder or their representative (with an authority letter) who cannot come to the venue for Pre-Bid may also attend the meeting online. The link is as below: -</p> <p><b>Virtual Meeting Link: -</b>  <a href="https://us06web.zoom.us/j/85167599336?pwd=ihPKOvAC8tW97erT81RBq2Gir0WpPa.1">https://us06web.zoom.us/j/85167599336?pwd=ihPKOvAC8tW97erT81RBq2Gir0WpPa.1</a></p> <p><b>Meeting ID: 851 6759 9336</b>  <b>Passcode: 580937</b></p>
4	Tender Download, Bid Submission End Date, and Time	24-02-2026, 04:00 PM
5	Technical Bid Opening Date & Time	24-02-2026, 04:30 PM
6	Bid Validity	120 Days from the Technical Bid Opening Date

- A. CMSS reserves the right to accept or reject any or all the bids without assigning any reasons thereof. CMSS also reserves the right to call for any other details and information from any of the Tenderer.
- B. CMSS does not bind itself to accept the lowest or any tender and may cancel / withdraw the tender without assigning any reason, and no claim whatsoever, for any reason arising out of such action, will

be entertained by CMSS.

C. Late/delayed tenders shall not be accepted under any circumstances after the due date and time of submission of the tender.

**D. Cost of Bidding:**

The bidder is responsible for all costs related to preparing and submitting their bid on the GeM portal having website [www.gem.gov.in](http://www.gem.gov.in). CMSS will not be liable for any of these expenses under any circumstances.

CMSS will not be accountable for any expenses or losses incurred by any bidder in connection with the submission of their tender.

## **1. INTRODUCTION:-**

### **1.1 ABOUT CMSS**

Central Medical Services Society (CMSS) was established as per Cabinet Approval dated 24.08.2011 as a fully Autonomous Central Procurement Agency under the Ministry of Health & Family Welfare, Govt. of India. It has been in operation for the last thirteen years for the Procurement and Distribution of Medicines and other Medical Supplies for centrally sponsored Program Division.

CMSS provides the following services, but not limited, for which CMSS is currently holding warehouses in 18 States in PAN India:

- To procure health sector goods efficiently.
- To put in place transparent and competitive systems for procurement so that goods are procured at competitive rates.
- Facilitating supplier selection, contract negotiation, and Share of Business allocation.
- Centralized procurement of drugs & consumables, and medical equipment's PAN India.
- Ensuring to put in place fool proof systems for quality control so that the user gets quality products, quality will be the main driver restricting tender participation to firms of high standard.
- Ensuring the setup and management of an efficient supply chain.
- To standardize specifications, tender procedures, documents, billing & payment systems, and ensuring timely payments without delays to suppliers for all drugs & consumables and medical equipment procured through CMSS.
- Maintaining records related to indents/ requirements, purchase orders, supply and consumption of drugs & consumables and medical equipment and support annual forecasting and budgeting process.
- To reconcile indents versus budgetary allocations and budget variance analysis for procurement of drugs & consumables and medical equipment.
- To procure medical equipment or other materials based on purchase requests received from the Ministry of Health & Family Welfare and to put in place an MIS to prevent stock outs and excess inventory and also to reduce wastage, if not eliminate it.
- To interact with the Ministry and State governments on requirement of health sector goods, their standardization, and quality control.
- To assist the EPW in its efforts on States procurement reforms.
- To give technical and managerial assistance to States on procurement and logistics.
- To deal with procurement and distribution with the service provider and the user in view and improve the system based on their feedback.
- To promote rational use of drugs.

### **1.2 PURPOSE OF TENDER**

1. CMSS invites the eligible bidders registered under IRDAI in General Insurance for providing the insurance coverage for the stock of medicines/ medical devices available at 18 CMSS warehouse location PAN India.
2. CMSS warehouses are located in the different seismic zones based on the earthquake risk, the list of warehouses is in enclosed at **Annexure - I**. Bidders must quote their best rates for insurance of all CMSS warehouses stocks based on their respective seismic zones.
3. To protect CMSS's interests against any losses arising from incidents such as natural disasters (floods, earthquakes, and cyclones), fires, damage during storage/handling of goods, theft and burglary at the warehouse, etc., insurance companies are invited to provide coverage for the CMSS warehouses.
4. The period of insurance coverage will be for 1 year from the date of issuance of contract.

### **1.3 INFORMATION FOR ONLINE PARTICIPATION**

- I.** Tender documents may be downloaded from Government e Marketplace (GeM) portal (URL: [www.gem.gov.in](http://www.gem.gov.in)) Aspiring Bidders/Suppliers who have not enrolled/registered in GeM portal should enroll/ register before participating through the website [www.gem.gov.in](http://www.gem.gov.in).
- II.** Tenderer shall have to visit the GeM portal (<http://gem.gov.in/>), select the appropriate GeM bid number and upload electronically by scanning in PDF format duly filled and signed technical bid documents by filling all the relevant columns with all the required enclosures. After filling data in pre-defined forms, bidder's needs to click on final submission link to submit their encrypted bid.
- III.** Tenderer shall submit their offer along with supporting documents in electronic format, duly signed & scanned on or before the scheduled date & time as mentioned above and should be uploaded in technical bid through GeM portal. Hard copy of the tender documents will not be accepted and any such offer, if received by Central Medical Service Society will be out rightly rejected.
- IV.** Price has to be quoted in absolute terms at relevant place in GeM. Also, bidder should mandatorily upload price bid in format as stipulated in the bid document.
- V.** Corrigendum/Addendum to the Tender Notice, if any, shall be issued/ available online only. Prospective bidders are requested to view website/GeM portal regularly.
- VI.** The Tenderer must fully comply with all the terms and conditions given in the detailed NIT. It is clarified that in case, any of the stipulated terms and conditions are not fulfilled by the Tenderer and incomplete or incorrect information submitted by the Tenderer, the bid may be treated as ineligible and Tenderer may be technically disqualified and Price Bid shall not be opened.
- VII.** The results of technical evaluation will be uploaded on the GeM Portal. In case there are technically disqualified bidders, the reasons for disqualification will be uploaded and price bid shall be opened. Intimation of Price bid opening will be provided through GeM only.
- VIII.** Further, it is also intimated that GeM Portal is used only as a platform for procurement/tendering services. All the terms and conditions contained in this NIT shall be applicable in complete tender process.
- IX.** The Central Medical Service Society reserves the right to accept / reject the tenders without assigning any reason; the decision of the CMSS shall be final and binding on Tenderer.
- X.** For any technical assistance while uploading the bids in GeM portal please contact 24X7 GeM portal Helpdesk Mail at: [helpdesk-gem@gov.in](mailto:helpdesk-gem@gov.in) .1800-419- 3436 & 1800-102-3436.

### **2. SCOPE OF WORK: -**

The selected insurance provider will be required to provide comprehensive insurance coverage on Floater Declaration basis of stock of medicines available at CMSS 18 warehouse located across India. The coverage should include but not limited to:

- **All kind of Natural calamities such as flood, earthquake, landslide, cloudburst, tsunami & etc.**
- **Earthquake Zone wise Coverage is mandatory.**
- **Standard Fire & Special Perils (SFSP).**
- **Storm, Tempest, Flood, and Inundation (STFI).**
- **Burglary, theft, Property Damage Cover**
- **Accidental damage due to electrical issues & during storage/handling of material.**

## **2.1 DETAILS OF WAREHOUSES**

- **Number of Warehouses:** 18 (located in major cities across India) list attached with complete address at Annexure-I.
- **Warehouses structure:** 17 warehouses at Ground Floor and 01 warehouse (i.e., Delhi WH) is in the upper basement. The bidders may visit the CMSS warehouse (with prior intimation to CMSS to ensure proper coordination and access) in their respective or authorized state to assess and analyze the actual conditions of warehouses.

## **2.2 COVERAGE REQUIREMENTS**

- **Policy Type:** Floater Declaration Asset Insurance Policy
- **Coverage:** All Risks (including Earthquake coverage, natural calamities, SFSP, STFI, Theft, & Accidental)
- **Duration of Coverage:** 1 Year from the date of policy generation.
- **Sum Insured:** Coverage of stocks available at CMSS 18 warehouse is 600 crores.
- **Claims Settlement:** Fast-track settlement process with a maximum turnaround time of 30 days
- **Additional Coverage:** Any other applicable add-ons to mitigate risks.

## **2.3 SURVEY & CLAIM SETTLEMENTS:**

In the event of occurrence of any incidents, CMSS would intimate to the Insurance Company for appointment of surveyor for assessment of loss. Assessment to be completed by the Surveyor on priority basis within 24 hours of the incident and the surveyor has to submit his final survey report within one week. The payment of the claim should be released by the Insurance Co. within 30 days from the date of incident.

## **2.4 DETAIL OF CURRENT INSURANCE POLICY:**

- CMSS has the past insurance policy for the coverage of medicines and medical consumable available at 18 CMSS warehouses till 31/01/2026.
- No claim has been filled by the CMSS in the last insurance policy.

## **3. ELIGIBILITY CRITERIA: -**

The insurance provider must fulfill the following criteria:

- a) The bidding firm must be an **IRDAI-registered insurance company** in India on the date of tendering opening and until the completion of tender. Proof of registration submitted in the technical bid.
- b) The bidder should have **at least 05 years** of experience in providing insurance services in India. Submit documentary proof of experience certificate/work order/etc. in the technical bid.
- c) The bidder must have the **minimum Average Annual Turnover of the bidder for the last 3 years should be INR 3 Cr (s)**. Copy of certified CA certificate for the last three (03) financial year's turnover with UDIN must be submitted.
- d) The bidder must have the **solvency ratio of more than 1.5% as per IRDAI guidelines**. However, PSUs will be exempted as per IRDAI/GOI guidelines (if any) from solvency ratio requirement. Submit the documentary proof of solvency ratio/exemption in solvency ratio in the technical bid.
- e) The bidder must have the **claim settlement ratio of more than 85% over the last 03 years**. Submit the documentary proof of claim settlement ratio in the technical bid.
- f) Bidder must be providing insurance services to **at least five (5) clients in India**, whereas the

**annual premium for each client exceeds INR 5 Lakhs.** Submit the documentary proof of Annual premium in the technical bid.

- g) Bidder must have issued **minimum 5 insurance policies to Government Departments, PSUs, Semi-government department, Govt. undertaking or Autonomous bodies** during the **last five (5) years**, with a **Sum Insured not less than INR 100 Crores**.
- h) **Bidder must give an undertaking on their letter head** that his/their firm has not been debarred/blacklisted by Ministry of Health and Family Welfare, Govt. of India and Dept. of Expenditure, Govt. of India in accordance with Department of Expenditure, Ministry of Finance, GOI vide OM No: F.1/20/2018/PPD dtd. 02.11.2021 in last 2 years. Should neither be convicted by any court of law nor be blacklisted/ debarred on financial/administrative/techno-legal ground by any appropriate authority. A declaration regarding this should be submitted in letter head of the company in format prescribed at **Annexure-V**.
- i) The firm must have a valid **GST registration number and Permanent Account Number (PAN)**. Copies of these certificates should be provided as part of the tender submission.
- j) Broking companies are also allowed to participate, subject to submission of authorization letter (**attached at Annexure IV**) from the concerned insurance company should be produced along with technical bid.

The Bidder must submit all requisite/supporting document as per the Eligibility criteria for qualifying under Technical Evaluation. If bidder fails to submit the above documents, then bidder will be rendered as ineligible.

#### **4. BID SECURITY DECLARATION**

- a) All bidder must upload the "Bid Security Declaration Certificate" as per **Annexure-III** along with the bid document (with sign and stamp) on or before the last date of submission of bid.
- b) The bidder's bid without the above "Bid Security Declaration" (as applicable), will be summarily rejected.
- c) Bidder seeking exemption from submission of Earnest Money Deposit (EMD) on the basis of any published guideline by any authority are also required to mandatorily submit Bid Security Declaration along with the technical bid.

#### **5. EVALUATION CRITERIA**

- Bidder must quote the total annual premium charges (yearly premium + GST as applicable) for the stock of medicines & medical consumables available at CMSS 18 warehouse located across India
- Financial Evaluation will be based on financial quote submitted by technically qualified bidder as per **ANNEXURE-VI**.
- The bid shall be evaluated on **Least Cost Selection (LCS) basis**. The bidder qualifying in the technical stage and quoting the lowest price in financial bid will be considered as L1 and eligible for further action.

#### **6. CONTRACT PERIOD**

- The selected insurance provider will be engaged for a period of 1 year from the issuance of the insurance policy.

## **7. PAYMENT TERMS**

- Payment will be made against the proforma Invoice as submitted by the qualifying L1 bidder, so that the Insurance Policy can be generated by Insurance company upon receipt of payment.
- No payment will be made to the awarded L1 bidder without issuance of Performa invoice.
- Bank Account details of bidder shall be submitted for payment.
- TDS will be deducted as per Norms.
- All payments shall be made by E-payment only. The bank commission charges will be levied to the account of the Bidder.
- Income Tax shall be deducted at source as per Income tax rules and necessary certificates will be issued.

## **8. STATUTORY REQUIREMENTS**

- The insurance provider must comply with all applicable statutory regulations as per the Insurance Regulatory and Development Authority of India (IRDAI).
- All policies and terms should adhere to the applicable laws and guidelines governing transit insurance in India.
- Any required licenses, approvals, and statutory clearances must be obtained and maintained throughout the contract period.

## **9. ORDER CANCELLATION/TERMINATION OF CONTRACT**

- a) CMSS reserves it's right to cancel the LOA / contract at any time by assigning appropriate reasons in the event of one or more of the following conditions:
  - Delay in delivery of services in the specified period.
  - Breaches in the terms and conditions of the Agreement/ Contract/ PO.
- b) CMSS reserves the right to cancel the contract placed on the selected bidder on the following circumstances:
  - Excessive delay in execution of order placed by CMSS.
  - The selected bidder commits a breach of any of the terms and conditions of the bid.
  - The bidder goes in to liquidation voluntarily or otherwise.
  - An attachment is levied or continues to be levied for a period of 7 days upon the effects of the bid.
  - The progress made by the selected bidder is found to be unsatisfactory.
  - If found blacklisted by any Govt. department/ PSU/ other banks etc., during the course of contract.
- c) CMSS shall serve the notice of termination to the bidder at least 30 days prior of its intention to terminate services without assigning any reasons.

## **10. CONFIDENTIALITY AND NON-DISCLOSURE**

- a) The bidder shall take all necessary precautions to ensure that all confidential information is treated as confidential and not disclosed or used other than for the purpose of delivery of services. Bidder

shall suitably defend, indemnify CMSS for any loss/damage suffered by the organization (CMSS) on account of and to the extent of any disclosure of the confidential information.

b) No media release/public announcement or any other reference to the bid or any program there under shall be made without the written consent of CMSS, by photographic, electronic or other means.

## **11. FORCE MAJEURE**

- a) The bidder shall not be liable for default or non-performance of the obligations under the contract, if such default or non-performance of the obligations under this contract is caused by any reason or circumstances or occurrences beyond the control of the bidder, i.e. Force Majeure.
- b) For the purpose of this clause, "Force Majeure" shall mean an event beyond the control of the bidder, due to or as a result of or caused by acts of God, wars, insurrections, riots, earth quake and fire, events not foreseeable but does not include any fault or negligence or carelessness on the part of the bidder, resulting in such a situation.
- c) In the event of any such intervening Force Majeure, the bidder shall notify CMSS in writing of such circumstances and the cause thereof immediately within seven calendar days. Unless otherwise directed by CMSS, the bidder shall continue to perform / render / discharge other obligations as far as they can reasonably be attended / fulfilled and shall seek all reasonable alternative means for performance affected by the Event of Force Majeure.
- d) In such a case, the time for performance shall be extended by a period (s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, CMSS and the bidder shall hold consultations with each other in an endeavor to find a solution to the problem. Notwithstanding above, the decision of CMSS shall be final and binding on the bidder.

## **12. RESOLUTION OF DISPUTES:**

All disputes and differences of any kind whatsoever, arising out of or in connection with this Contract or in the discharge of any obligation arising under this Contract (whether during the course of execution of the order or after completion and whether beyond or after termination, abandonment or breach of the Agreement) shall be resolved amicably. In case of failure to resolve the disputes and differences amicably the matter may be referred to a sole arbitrator mutually agreed upon after issue of at least 30 days' notice in writing to the other party clearly setting out there-in the specific disputes. In the event of parties failing to consent upon a single arbitrator than BOTH PARTIES shall approach Court of Law for the appointment of sole arbitrator as provided under the Arbitration and Conciliation Act 1996. Place of Arbitration shall be Delhi, INDIA which will be governed by Indian Arbitration and Conciliation Act 1996. Proceedings of Arbitration shall be conducted in English language only.

## **13. LEGAL DISPUTES AND JURISDICTION OF THE COURT**

- a) CMSS clarifies that CMSS shall be entitled to an injunction, restraining order, right for recovery, specific performance or such other equitable relief as a court of competent jurisdiction may deem necessary or appropriate to restrain bidder/prospective bidder from committing any violation or enforce the performance of the covenants, obligations and representations contained in this bid document. These injunctive remedies are cumulative and are in addition to any other rights and remedies, the Bank may have at law or in equity, including without limitation a right for recovery of any amounts and related costs and a right for damages.
- b) All disputes and controversies between Bank and bidder shall be subject to the exclusive jurisdiction of the courts in Delhi, INDIA and the parties agree to submit themselves to the jurisdiction of such court as this Bid/Contract agreement shall be governed by the laws of India

<b>LIST OF 18 WAREHOUSES OF CMSS AND THEIR AVERAGE STOCK VALUE</b>			
<b>Sl. No.</b>	<b>Warehouse Location</b>	<b>Address of the warehouse</b>	<b>Average Stock value at WH (in Crore)</b>
			<b>Approx.</b>
1	Agartala	CMSS, c/o Central Warehousing Corporation Complex, Hapania, Near ONGC complex, Opp. Satsangha Ashram, Agartala, Tripura. Pin- 799014	1
2	Ahmedabad	CMSS, c/o Central Warehousing Corporation premises, Opposite P&T Colony, Teen Batti Road, Near Shahalam Gate, Shahalam, Ahmedabad, Gujarat. Pin- 380028	44
3	Bangalore	CMSS, c/o Central Warehousing Corporation premises, APMC Yard, Yeshwanthapur, Bangalore, Karnataka. Pin- 560022	27
4	Bhopal	CMSS, c/o Central Warehousing Corporation premises, Godown no. 1A, Near railway cabin no. 3, Chhola road, Nishatpura, Bhopal, Madhya Pradesh. Pin- 462 010.	25
5	Bhubaneswar	CMSS, 326, Khata No -456/948 Mouza-Johal, PO/PS-Pahal, Dist-Khorda, Bhubaneswar, Odisha. Pin- 751032	9
6	Chennai	CMSS c/o Central Warehousing Corporation, Warehouse no: 11C Opposite to Varadharaja Theatre Chitlapakkam, Chromptet, Chennai, Tamil Nadu. Pin- 600064	61
7	Delhi	CMSS, Khasra No. 81, Bamnoli Village, Sector 28, Dwarka, Delhi. Pin- 110075	8
8	Guwahati	CMSS, EPIP Complex, Central Warehousing Corporation premises, Opp. Emami, Amingaon, Guwahati, Assam. Pin- 781 031	23
9	Hyderabad	CMSS, Block No.-A3, c/o Central Warehousing Corporation Godown, Nampally, Hyderabad, Telangana. Pin- 500001	60
10	Jaipur	CMSS, c/o Central Warehousing Corporation, Plot No.-SPL-1296, EPIP, Sitapura Ind. Area, Goner Road, Jaipur, Rajasthan. Pin- 302022	36
11	Kolkata	CMSS, c/o Central Warehousing Corporation, Bonhooghly, RIC Estate, Kolkata, West Bengal. Pin- 700108	24
12	Lucknow	CMSS c/o Central Warehousing Corporation Naveen Galla Mandi Sitapur Road, Lucknow, Uttar Pradesh. Pin-226020	78
13	Mumbai	CMSS, c/o Central Warehousing Corporation, GN. 01, Regional Office Mumbai, Sector-20, NR, Turbe RLY Station, Vashi - Navi Mumbai, Maharashtra. Pin-400703	123
14	Patna	CMSS, c/o Central Warehousing Corporation, Katra Bazar, Bazar Samiti, Patna City, Bihar. Pin -800008.	17
15	Raipur	CMSS, c/o Central Warehousing Corporation, Near Harish Petrol Pump, Rauabhatta, Birgaon, Raipur, Chhattisgarh. Pin- 493221	9
16	Ranchi	CMSS, c/o Central Warehousing Corporation, Near OTC ground, Ranchi, Jharkhand. Pin no. 834005	8

17	Trivandrum	CMSS, c/o Central Warehousing Corporation, Kinfra Aplarel Park Menamkulam, Trivandrum, Kerala. Pin- 695586	9
18	Zirakpur	CMSS, Ground Floor, Warehouse No. B014/3433, Godown Area. 35 Feet Road, Village Bhabat, Thana Zirakpur, SAS NAGAR, Punjab. Pin- 140603	38
<b>Approx. Total average value of stock at all 18 Warehouses of CMSS (in Crore)</b>			<b>600</b>

**[CHECKLIST OF SUBMITTED DOCUMENTS IN TECHNICAL BID]**

<b>Sl. No.</b>	<b>Documents required for eligibility criteria</b>	<b>Submitted YES/NO</b>
1	Bid Security Declaration (at Annexure – III)	
2	Document of IRDAI Registration	
3	PAN issued by the income Tax Authority.	
4	GST certificate	
5	Documentary proof of experience at least 05 years for providing Insurance services in India.	
6	Minimum Average Annual Turnover of INR 03 Crores in the last 03 years. Copy of certified CA certificate for the last three (03) financial year's turnover with UDIN.	
7	Documentary proof of solvency ratio of more than 1.5%. If exempted, submit the documentary proof.	
8	Document of claim settlement ratio of more than 85% over the last 03 years.	
9	Bidder must be providing insurance services to <b>at least five (5) clients in India</b> , where the <b>annual premium for each client exceeds INR 5 Lakhs</b> .	
10	Bidder must have issued <b>minimum 5 insurance policies to Government Departments, PSUs, Semi-government department, Govt. undertaking or Autonomous bodies during the last five (5) years, with a Sum Insured of not less than INR 100 Crores</b> .	
11	Undertaking for Blacklisting (attached at Annexure V) on the Company's letter head	
12	Authorization letter from Insurance company (at Annexure - IV), if broker is participating in the tender.	

**NOTE: -**

**(1) Bidders are requested to upload and submit all the documents with the bid only on the GeM portal as listed above in checklist (Annexure-I).**

**(2) The Bid Security Declaration must be mandatorily be uploaded along with bid document.**

**(3) Bidders**

Signature of the tenderer/bidder

Name:

Designation:

Seal/Stamp:

**[BID SECURITY DECLARATION]  
NOTARISED UNDERTAKING  
(In 100- Rupees stamp paper)**

**Date: .....**

To,  
The General Manager  
Logistics & Supply Chain,  
Central Medical Services Society,  
New Delhi (India).

**Ref: Your Tender Document No. ----- & GEM Bid no. -----  
Tender Title: Tender for Insurance coverage of stock of medicines available at CMSS 18 warehouses.**

Sir/ Madam,  
We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, for MSEs and Startups bidders, the bid must be supported by a Bid Securing Declaration In lieu of Bid Security.

We confirm that we are MSE/Startups and unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender in Procuring Organization for 2 years from the date of opening of this bid if we breach our obligation(s) under the tender conditions if we:

- 1) Withdraw/ amend/ impair/ derogate, in any respect, from our bid, within the bid validity; or
- 2) Being notified within the bid validity of the acceptance of our bid by the Procuring Entity:
  - a) Refused to or failed to produce the original documents for scrutiny or the required Performance Security within the stipulated time under the conditions of the Tender Document.
  - b) Fail or refuse to sign the contract.

We know that this bid-Securing Declaration shall expire if the contract is not awarded to us, upon:

- 1) Receipt by us of your notification:
  - a) Of cancellation of the entire tender process or rejection of all bids, or
  - b) Of the name of the successful bidder, or
- 2) Forty-five days after the expiration of the bid validity or any extension to it.

**(Signature with date)**

**(Name and designation)**

**Duly authorized to sign bid for and on behalf of.....**

**[Name & address of Bidder and seal of company]**

**Dated on ..... day of ..... [Insert date of signing]**

**Place..... [Insert place of signing]**

**DA:.....**

**ORIGINAL INSURANCE COMPANY (OIC) AUTHORIZATION**  
**(On Company Letter Head)**  
**(To be submitted as part of technical bid)**

**OIC's Name** \_\_\_\_\_  
**[Address and Contact Details]**

Reference No. \_\_\_\_\_  
Date \_\_\_\_\_

**To,**

**The General Manager**  
**Logistics & Supply Chain,**  
**Central Medical Services Society,**  
**New Delhi (India).**

Dear Sir,

**Ref. Your Tender Document No. \_\_\_\_\_; Tender Title: \_\_\_\_\_**

1. We, \_\_\_\_\_, are proven and reputable Insurance Company. We have our headquarter at \_\_\_\_\_. We hereby authorize Messrs \_\_\_\_\_ (name and address of the authorized dealer) to submit a bid, process the same further and enter into a contract with you against above referred Tender Process for providing the Insurance of Assets (Drugs & Consumables) on our behalf. Their registration number with us is \_\_\_\_\_, dated/ since \_\_\_\_\_.
2. We further confirm that no Contractor or firm or individual other than Messrs. \_\_\_\_\_ (name and address of the above-authorized dealer) is authorized for this purpose.
3. As principals, we commit ourselves to extend our full support for insurance service and related obligations, as applicable as per the Tender Document, for the Services offered for Asset Insurance Service by the above firm against this Tender Document.
4. Our details are as under:

Name of the Company: \_\_\_\_\_  
Complete Postal Address: \_\_\_\_\_  
Pin code/ ZIP code: \_\_\_\_\_  
Telephone nos. (With country/ area codes): \_\_\_\_\_  
Fax No.: (with country/ area codes): \_\_\_\_\_  
Mobile Nos.: (with country/ area codes): \_\_\_\_\_  
Contact persons/ Designation: \_\_\_\_\_  
Email IDs: \_\_\_\_\_

5. We enclose herewith, as appropriate, our \_\_\_\_\_ (Bye-Laws/ Registration Certificate/ Memorandum of Association/ Partnership Agreement/ Power of Attorney/ Board Resolution)

**Yours Faithfully,**  
.....

**[Signature with Date, Name, and Designation]**  
**For and on behalf of M/s .....**  
**[Name & address of the OEM and seal of company]**

**[DECLARATION FOR NON-BLACKLISTED]**

**(On the Company Letter head)**  
**(To be submitted as part of technical bid)**

**To,**

**The General Manager  
Logistics & Supply Chain,  
Central Medical Services Society,  
New Delhi (India).**

Dear Sir,

**Ref. Your Tender Document No. \_\_\_\_\_; Tender Title: \_\_\_\_\_**

I/We \_\_\_\_\_ do hereby undertake that I/We have clearly understood the terms and conditions of the tender, that I/We will abide by these terms and conditions mentioned in the tender notice, any breach and /or violation of any of the terms and conditions and/or in case of my work being not found satisfactory at any time during the period of contract, my contract shall be liable to be terminated without assigning any reason thereof, and that in such case, the amount of performance security shall stand forfeited to the Government and also will be liable to make good all extra cost borne by the CMSS forgetting the job done by other person and /or any loss or damages that may because to the CMSS to the unsatisfactory/failure to work on my part.

I/We solemnly declare that we (including our affiliates or subsidiaries or constituents):

- Do not stand declared ineligible/ blacklisted/ banned/ debarred by the Central Medical Services Society or Ministry of Health and Family Welfare, Government of India from participation in its Tender Processes as a whole or for the product offered; and/ or
- Are not convicted or stand declared ineligible/ suspended/blacklisted/ banned/ debarred by Ministry of Health, Government of India from participation in Tender Processes of all of its entities, for offences mentioned in Tender Document in this regard. We have neither changed our name nor created a new "Allied Firm", consequent to the above disqualifications.

Signature of the tenderer/bidder

Name:

Designation:

Seal/Stamp:

**NOTE: - To be given in original on letter head of the bidder properly signed and stamped.**

**[FINANCIAL BID FORMAT]**  
**(On the Company Letter head)**

<b>Format of Yearly Premium Rate Submission for Evaluation</b>							
<b>Detail provided by CMSS</b>			<b>To be filled by Bidder</b>				
<b>S. no.</b>	<b>Warehouse Location</b>	<b>Average Stock movement from the WH</b>	<b>Basement Coverage (Yes/No)</b>	<b>Type of Policy</b>	<b>Yearly Premium (in INR)</b>	<b>GST</b>	<b>Total Premium (in INR)</b>
<b>Earthquake Zone - V</b>							
1	Agartala	1					
	Guwahati	23					
	<b>Total</b>	<b>24</b>					
<b>Earthquake Zone - IV</b>							
2	Delhi	8					
	Patna	17					
	Zirakpur	38					
	<b>Total</b>	<b>63</b>					
<b>Earthquake Zone - III</b>							
3	Ahmedabad	44					
	Bhubaneswar	9					
	Chennai	61					
	Hyderabad	60					
	Kolkata	24					
	Lucknow	78					
	Mumbai	123					
	Trivandrum	9					
	<b>Total</b>	<b>408</b>					

<b>Earthquake Zone - II</b>							
4	Bangalore	27					
	Bhopal	25					
	Jaipur	36					
	Raipur	9					
	Ranchi	8					
	<b>Total</b>	<b>105</b>					
<b>Grand Total of all zones</b>		<b>600</b>					

**Name of the Tenderer:**

**Signature and Seal of the Tenderer:**

**Place:**

**Date:**