

CENTRAL MEDICAL SERVICES SOCIETY

(An Autonomous Society under Ministry of Health & Family Welfare, Govt. of India)
2nd floor, Vishwa Yuvak Kendra, Pt. Uma Shankar Marg, Teen Murti Marg,
Chanakyapuri, New Delhi-110021.
Phone: 011-21410905, 011-21410906
Website: www.cmss.gov.in

06.08.2026

**Minutes of Pre-Bid Meeting
For
Procurement of Computer and Printer for National AIDS Control Organization (NACO)
through GeM
Tender No. CMSS/PROC/2026-27/NACO/020
Pre-Bid Meeting held on 21-07-2026 at 11 a.m.**

1. Following officials were present during the Pre-Bid Meeting:

CMSS Official(s)	NACO Official(s)
i). Mr. Manish Bhaskar, Joint Director (Proc.), CMSS ii). Mr. Saurav Kumar, AGM (Proc.), CMSS iii). Mr. Parteek Sharma, Manager (Proc.), CMSS iv) Mr. Deepak Kumar, Manager (IT), CMSS	i). Dr. U Das, Sr. On VC CMO (HAG) (LS, PMR, GF), NACO ()

2. The following bidder queries were received via email:

S. No.	Name of the Firm(s)
1.	M/s D Producto
2.	M/s Transline India

3. Points raised by the representative of the prospective bidders during pre-bid meeting were discussed. After due consideration of the queries, the remarks are enclosed at Table-A.



Table-A

Sl. No.	Sch. No.	Tender Clause	Bidder's Representation/Amendment Requested	Clarification/Amendment, if any
1.		Section IV-Qualification Criteria, Pt. No. (i), Pg. No. 54	Eligibility Criteria (OEM vs. Reseller): Currently, the bid permits participation exclusively from Manufacturers (OEMs) and restricts resellers. To ensure broader participation, healthy competition, and to secure the most competitive pricing for CMSS, we request you to kindly amend this clause.	As per Amendment-1
2.		OEM/Authorized Reseller Participation (Clause 1 – Note): Section IV-Qualification Criteria, Pt. No. (i), Pg. No. 54	The tender currently specifies that only OEMs can participate. We kindly request an amendment to allow authorized OEM resellers to participate in this bid.	As per Amendment-1
3.	1	Specification of Desktop Computer, Model Technical Specifications, Annexure-I, Pg. No. 63.	Operating System (OS) Specification: The current technical specification mentions "Windows/Linux" for the computer OS. Could you please clarify whether a Windows OS is strictly required, or if vendors are permitted to supply the computers with a Linux OS?	Windows
4.	1	Specification of Desktop Computer (Mid-Level) (Schedule-I), Pg. No. 63	Processor & Category Mismatch: In the Additional Terms and Conditions (ATC) document, the heading specifies the requirement for a "Mid-Level Computer." However, the processor specifications mention entry-level processors like <i>AMD Ryzen 3 5300G / Intel Core i3 12100</i> . Kindly clarify the exact processor requirement or whether these mentioned models are fully acceptable under the desired category.	Mid Level
5.		Section II, ITB 4.2 and 4.3, Pg. No. 10-11.	EMD Exemption for MSME: As a registered MSME vendor, we would like to confirm whether MSME-registered enterprises are eligible for an exemption from submitting the Earnest Money Deposit (EMD) for this specific bid, in line with government procurement guidelines.	As per Tender Document
6.		EMD Exemption (Clause 9.3 – Bid Security – Related Documents), Pg. No. 29-31	As per Clause 9.3 of the tender document, submission of Earnest Money Deposit (EMD) has been made mandatory for all bidders. If authorized resellers are permitted to participate, we request that the EMD exemption be extended to eligible reseller bidders based on their Vendor Assessment	As per Tender Document



			status, in accordance with applicable government procurement guidelines.	
7.		GeM Tender Document (General Terms and Conditions).	According to the General Terms and Conditions on GeM 4.0 (Version 1.29) dt 25th March, 2026 For Purchasing Under section 4.xiii.m.ii. Start-ups as recognized by Department for Promotion of Industry and Internal Trade (DPIIT), holding valid Startup Recognition Certificate which is to be uploaded while bidding and claiming EMD exemption and to be validated by the Buyer. Bidder to ensure that turnover for any of the financial years has not exceeded beyond limits prescribed in the certificate / Start Up scheme of DPIIT. Startups are exempt from EMD submission, whether they are OEM or authorized dealers, as long as they are recognized as a Start Up Company. Therefore, Start-up Companies are exempt from EMD.	As per Tender Document
8.		Bid Validity (Clause 9.2), Pg. No. 29	The current bid validity is set to 150 days. Due to fluctuations in component prices, increasing storage costs, and prevailing global market uncertainties, it is difficult to maintain firm pricing for this duration. We request that the bid validity period be revised to 60 days.	As per Tender Document
9.		GCC 6.7.5 1) Comprehensive Warranty , Pg. No. 122	Warranty Period Clarification: The main GeM bid specification sheet lists the warranty options as "0, 1, 2, 3" years. However, when reviewing the detailed technical specifications provided within the ATC document, the specific warranty duration is not clearly defined. We request you to kindly clarify the exact number of years required for the warranty.	As per Amendment-1


**Joint Director
(Procurement)**



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Amendment No. 1

Dated: 06-08-2026

Tender No.: CMSS/PROC/2026-27/NACO/020 dated: 14-07-2026

Tender Title: Procurement of Desktop Computers and Printers for National AIDS Control Organization (NACO).

A. Following are the amendments made in the subject tender document: -

S. No.	Tender Clause	Amendment tender Clause
1.	Section IV-Qualification Criteria, Pt. No. (i), Pg. No. 54	In case bidder is Authorized OEM Supplier, the bidder shall submit OEM Authorization as per Format 4 (copy enclosed)
2.	GCC 6.7.5 1)Comprehensive Warranty , Pg. No. 122	1 . Comprehensive Warranty- 3 Years Comprehensive warranty shall be provided free of cost of the equipment. All software updated should be provided free of cost during warranty.

B. The Tender Timelines Revised are as under:-

Description	Schedule
Tender Download, Bid Submission End Date, and Time	19.08.2026 upto 03:00 PM
Submission of original Documents End Date, and Time	19.08.2026 upto 03.30 PM
Technical Bid Opening Date and Time	19.08.2026 at 04.00 PM

1. Apart from above, all other terms & conditions of the tender document remain unchanged.

M/K 6/8/26
**Joint Director
(Procurement)**



Format 4:

OEM's Authorization (On Company Letter Head)

(To be submitted as part of Technical bid)

OEM's Name _____

[Address and Contact Details]

OEM's Reference No. _____ Date.....

The President of India, through

Head of Procurement Procuring Organization

[Complete address of the Procuring Entity]

Dear Sirs,

Ref. Your Tender Document No. Tend No./ xxxx; Tender Title: GOODS

1) We, -----, are proven and reputable manufacturers of the Tendered Goods. We have factories at----- We hereby authorize Messrs.'----- (name and address of the authorized dealer) to submit a bid, process the same further and enter into a contract with you against above referred Tender Process for the supply of above Goods manufactured by us. Their registration number with us is -----, dated/ since-----

2) We further confirm that no Contractor or firm of individual other than Messrs. ----- (name and address of the above- authorized dealer) is authorized for this purpose.

3) As principals, we commit ourselves to extend our full support for warranty obligations, as applicable as per the Tender Document, for the Goods and incidental Works/Services offered for supply by the above firm against this Tender Document.

4) Our details are as under:

(a) Name of the Company:-----

(b) Complete Postal Address: -----

(c) Pin code/ZIP code: -----

(d) Telephone nos. (with country/area codes): -----

(e) Fax No.: (with country/area codes): -----

(f) Mobile Nos.: (with country/area codes): -----

(g) Contact persons/ Designation: -----

(h) Email IDs: -----

5) We enclose herewith, as appropriate, our ----- (Bye-Laws/Registration Certificate/Memorandum of Association/Partnership Agreement/Power of Attorney/Board Resolution)

Yours faithfully,

.....

[signature with date, name, and designation]

for and on behalf of Messrs.----- [Name& address of the OEM and seal of company]

Documents Attached: As above

