



CENTRAL MEDICAL SERVICES SOCIETY
(An Autonomous Body under Ministry of Health & Family
Welfare, Govt. of India)
2nd Floor, Vishwa Yuvak Kendra, Teen Murti Marg,
Chanakyapuri, New Delhi-110021.



Date: 14.09.2026

Minutes of Pre-bid Meeting for Procurement of ARV Drugs (ATV/r and ZL-ADULT) for NACO on Rate Contract basis through TENDER No: CMSS/PROC/2026-27/NACO/033, Pre-bid Meeting held on 07th September 2026 at 12:00 AM

Table -A

(Pre-bid queries raised by the prospective bidders & remarks by CMSS)

S.No.	Tender Clause	Queries	Reply/Clarification
1	Section-IV- Qualification Criteria- (k) Copies of the audited Annual reports including the Balance Sheet and Profit and Loss Account for the last three years i.e. i.e. 2021-2022, 2022-23 and 2023-24 or 2022-23, 2023-24 and 2024-25 duly certified by a practicing Chartered Accountant, where ever applicable.	Audited Financial Statements / Balance Sheet: As per the tender requirement, bidders are required to submit audited annual reports including Balance Sheet and Profit & Loss Account for the prescribed financial years. The complete audited annual report/balance sheet consists of approximately 70-100 pages for each financial year. Bidder requested to clarify whether they are required to upload the complete report of all pages, or the Balance Sheet and Profit & Loss Account will be sufficient. Uploading voluminous documents requires compression, which may affect the readability of documents and subsequently result in queries/shortfall for not legible documents. Bidder requested to allow them to submit Annual Turnover Statement, Balance Sheet & Profit Loss account details only of last 3 years instead of full Audited Annual reports. As our audited balance sheet copies for 3 years are, approximately 500 pages (Total), due to which they have to compress the pdf file until its gets below 40MB limit to uploaded it on the portal. In many cases due to this compression of the PDF file, several pages are not legible, on which they keep on receiving queries during technical evaluation. Alternatively, they requested to increase the total limit to upload the documents on the portal.	No Change

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2	Submission of Tender booklet along with technical bid	Uploading of Complete Tender Document/ Tender Book: Kindly clarify whether the bidder is required to upload the complete tender document/tender book duly signed and stamped along with the technical bid, or not.	Section II-ITB- Clause-10.3.1-Sub-point 4. Bidders need not sign or upload the Bid documents while uploading online bid.
		Bidder requested to confirm do they have to submit Tender booklet along with Prebid response and corrigendum's with sign & stamp while submitting the bid? As due high file they have to compress the pdf file until its gets below 40MB limit to upload it on the portal. In many cases due to this compression of the PDF file, several pages are not legible.	
3	Section-VI- Technical Specifications and Quality Assurance: Zidovudine 300mg+ Lamivudine 150mg Tablet	Bidder sought clarification in the technical specification of Zidovudine 300 mg + Lamivudine 150 mg Tablet, wherein the dosage form has been mentioned as "Scored Tablet." The product is a film-coated tablet, and usually Film coated tablets are not scored. Bidder requested to review the technical specification and remove the word "Scored" from the specification.	As per the Technical Specification of Zidovudine 300mg+Lamivudine 150mg, scored tablet is required under the current tender
		As per the tender specifications, 60 tablets are to be packed in one bottle under the approved primary packing for ARV drugs. Bidder requested to clarify whether the 60-tablet bottle is required to be packed in an outer carton along with a leaflet, or whether the bottle can be supplied without an outer carton and/or leaflet.	
		Bidder requested to allow them to supply all the scheduled products without outer carton and 1:10 ratio of leaflet to be placed in per Shipper.	The supplier is required to pack 60 tablets per bottle as per the packaging instructions (Annexure 7, table 1) given in the Technical Specifications of the tender document, with leaflets provided in a 1:10 ratio per shipper.
5	Section-VI- Technical Specifications and Quality Assurance: Artwork for ARV Drugs under NACP	Bidder requested to provide clear artworks of both products – ATV/r & ZL-Adult.	Refer to Annexure-A

S.No.	Tender Clause	Queries	Reply/Clarification
6	Section VIII – SPECIAL CONDITIONS OF CONTRACT – Point 7 – Inspection and Quality Assurance – GCC clause no. 7.1.7: For 1st Lot, the goods supplied under the contract shall be subjected to Pre-Delivery Inspection at manufacturer's manufacturing premises before dispatch. For other lots as per guidelines testing may be done.	Bidder requested to do the PDI for Tranche I – Lot 1 and rest consider as NON PDI. This is because after the completion of PDI by QA/QC department, and then until the Lab result are not received to CMSS by their irrespective Lab, they are unable to dispatch the goods until we get dispatch confirmation by QA/QC team. They are not getting green light for dispatch more than 1 month after the completion of PDI procedure. After receiving dispatch confirmation, transportation itself takes additional days to get the goods delivered. This makes more challenging to get the delivery done on time to avoid LD charges or product short shelf-life issues. So to avoid such circumstances, they requested to consider Tranche I as PDI & rest orders as NON PDI for smooth dispatches and deliveries.	PDI shall be carried for each batch as a standard practice of CMSS and in accordance with the requirements specified in the tender document. Conditional dispatch may be considered on a case to case basis, subject to NACO's requirements and consumption needs under NACP.
		Bidder has requested amendment of GCC Clause 7.1.7 regarding PDI requirements, citing: (i) Storage and logistical constraints due to holding goods after PDI. (ii) Uncertainty/delay in final dispatch clearance and lab reports. (iii) Conditional clearance being issued only 20–25 days before delivery, making planning difficult. (iv) Delays due to availability of officials for PDI. Additional warehousing, financing and working-capital costs affecting their quoted prices. They have proposed either: Removal of PDI, with inspection/testing at delivery stage; or Immediate conditional dispatch after successful PDI at the manufacturer's premises.	

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7	Section-VII- GCC Clause: 9.12 Liquidated damages	Bidder requested to remove this clause altogether, considering once they accept the order, their intention is to deliver the goods on time so that they can even receive our payments in time. Bidder requested to remove the LD charges as in the manufacturing process there are several uncertainties, like availability or readiness of API, expipients, packing materials, batch release or any other unforeseen challenges. Alternatively, reduce the penalty to 0.01%.	No Change
8	SECTION VIII: SPECIAL CONDITIONS OF CONTRACT – GCC 8.7.5 The contractor shall ensure that at least 5/6 th of shelf-life remains balance on delivery date.	Please refer to this condition; instead of 5/6 th (83%), bidder asked that the consignee be given a minimum of 75% shelf life at the time of delivery. They manufacture the goods in lots at once, and it takes time for those batches to be released, followed by PDI and further dispatches post CMSS's clearance. Because of this drawn-out process, approximately one-fifth of the shelf life is lost. Bidder assured CMSS to dispatch the goods from fresh production only. However, as the goods are required in multiple tranches, in the cases of left over quantity due to batch size or batch yield from Tranche I that they plan to allocate in Tranche II, while waiting for remaining quantity of Tranche II to get produced, the RSL of these small quantities may get below 5/6 th . Hence the request to give provision for accepting 75% RSL of goods, on case-to-case basis.	No Change
9	Form-4.1: Proforma for Performance Statement	Bidder requested to remove the Unit Price (all inclusive) and Total Value details from Form 4.1 (Proforma for Performance Statement), as those details are confidential.	Bidder may not submit the details of Unit price all inclusive & total value details.

S.No.	Tender Clause	Queries	Reply/Clarification
10	Bid Submission End Date	Bidder requested to extend the bid submission deadline by 10 days, up to 27.09.2026, to enable them to complete the necessary documentation and submit a fully compliant bid. The preparation of the technical bid requires various important documents, including Production Capacity Certificate, COPP, CA Certificates, affidavits and other supporting documents as prescribed in the tender. As these documents involve coordination with various concerned authorities and require sufficient time for preparation and collection, we kindly request some additional time to complete the documentation and submit a fully compliant bid. They have requested to consider granting a 10-day extension up to 27.09.2026	Kindly follow the dates as per schedule given on CPP Portal and further amendments (if, any).



GM, Procurement (CMSS)

प्रिया खुराना / Priya Khurana
महाप्रबंधक (प्रापण) / General Manager (Procurement)
केन्द्रीय चिकित्सा सेवा सोसाइटी / Central Medical Services Society
स्वास्थ्य और परिवार कल्याण मंत्रालय / Ministry of Health and Family Welfare
भारत सरकार / Government of India

Annexure-A

ARTWORK

Symbol on top left corner

Label Size 80 X 30

Mandatory information

60 Tablets

Name of the drug

Strength

Mfg. Lic. No.: G/1269

Batch No.: Batch Coding Area:
18.5 X 9.5mm

Mfg. Date :
Exp. Date :

SCHEDULE 'H' PRESCRIPTION
DRUG. CAUTION: To be used by
order without the prescription of a
Registered Medical Practitioner.

GOVERNMENT OF
INDIA SUPPLY UNDER
NACP-NOT FOR SALE

Project	NACP
CMSS IFB No.	CMSS/PROC/Year /Number
Country of origin	India
Supplier's Name	Name of Supplier

Address
XYZ....

Barcode: 8 306036 360134 3

All drugs to mention in red on both
primary and secondary packaging

Warning in black coloured
font in red box

Mandatory barcoding as per
guidelines